CONSTITUTION
of
THE BIBLIOGRAPHICAL SOCIETY OF CANADA

I. NAME

The name of this Society shall be THE BIBLIOGRAPHICAL SOCIETY OF CANADA, or, in the French language, LA SOCIETE BIBLIOGRAPHIQUE DU CANADA.

II. OBJECTS

The objects of this Society shall be:

1. To promote bibliographical publications.

2. To encourage the preservation, and extend the knowledge of printed works and manuscripts - particularly those relating to Canada.

3. To facilitate the exchange of information concerning such rare books.

III. MEMBERS

Any person or institution interested in the objects of this Society may become a member on the approval of the Council. There shall be the following classes of membership:

1. Individual members, applying and proposed by two members in writing, and accepted by the Council.

2. Honorary members, proposed by two members in writing, and considered by the Council worthy of the Society's mark of distinction, for services rendered to Canadian bibliography, or for individual merit. The number of Honorary members shall not exceed seven, or two percent of the total membership, whichever shall be the greater.

3. Corresponding members, proposed by two members in writing, and considered by the Council to be contributing outside Canada towards the fulfilment of the objects of the Society.

4. Institutions applying, and proposed for membership, in the same manner as individual members, and accepted by the Council.

A member may withdraw from the Society at any time, on condition of payment of any arrears of dues.
Default in payment of dues for one year, after the sending of account of same, automatically cancels membership.

Corresponding members are subject to re-election at each annual meeting.

The cancellation of membership for due cause may be pronounced also by the Council assembled in regular or special meeting, on a three-fourths vote of Council members, provided that notice of the matter shall have been given in the call.

IV. MEETINGS

Members shall meet in an annual meeting in May or June, at a time and place determined by the Council, to receive the reports of officers, to elect the officers and members of a Council, and to transact the general business of the Society. All members shall be notified thereof in writing, at least one month in advance of the Annual Meeting.

Special meetings may be called by the President, on ten days' notice in writing to members, mentioning the object thereof.

Ten members shall constitute a quorum of Members' meetings.

V. COUNCIL

1. The Council shall consist of a President, two Vice Presidents, a Secretary-Treasurer, an Assistant Secretary (the last two, one to be English-speaking and one French-speaking), and six Councillors.

2. The Council shall meet at the call of the President, on seven days' notice in writing, stating the purpose of the meeting. Should he refuse or neglect to do so, a majority of the Council may make such call.

3. Five members shall constitute a quorum of Council meeting.

4. When necessary, in the opinion of the President, urgent business of Council may be transacted by correspondence, telegram, or by telephone, with confirmation by telegram or correspondence; in such a case, however, a clear majority of the Council will be necessary for the adoption of such business.

VI. PROCEEDINGS

Proceedings shall be governed by the rules laid
down in Morin's Manual of Deliberative Assemblies,
entitled Chairman's and Debater's Guide, Toronto,
Carswell, 1947, French edition, Procédure des
Assemblées Délébérantes, Montréal, Beauchemin, 1947,
wherever these rules do not conflict with the Constit-
tution or By-laws of the Society.

VII. VOTES

Each Individual member is entitled to a vote in
all meetings, with the exception of Honorary and
Corresponding members. An Individual member may also
vote as authorized delegate of an Institutional member,
but he may not represent more than one institution at a
meeting.

Each Institutional member is entitled to a vote
expressed by its delegate at meetings. Such delegate
need not necessarily be a member of the Institution
concerned, but, if not, he shall present to the Secre-
tary of the meeting a written authorization to vote as
delegate of that Institution. Such delegate, if he has
no personal vote, may also represent and vote for a
second institution, but none further.

Votes in writing on questions of which notice
is given, may be sent to meetings by members entitled
to vote but unable to attend.

VIII. AMENDMENTS

The Constitution may be amended only at a
regular annual, or a special meeting of members, on a
two-thirds vote of the members present or represented.
Notice stating the proposed amendment in writing shall
be sent to all members at least one month in advance of
such meeting.

BY-LAWS

1. Duties of Officers.

Respective duties of Officers of the Society
are those attributed to each office by customary rules
of deliberative assemblies.

2. Elections and Appointments.

a. The President, Vice-Presidents, Secretary-
Treasurer and Assistant Secretary shall be elected
annually by the members of the Society. Honorary
Officers may be elected annually by the members of the
Society.

b. Two Councillors shall be elected each year
for a three-year period, except for the first triennial
period when two Councillors, designated by ballot, are to retire, after one and two years respectively, following the first election.

c. The Council may fill any vacancy that occurs in its membership, such appointment to hold good until the next Annual Meeting of Members, when the vacancy will be definitely filled by a vote of members.

d. A nominating committee appointed by the Council, two months before the Annual Meeting, shall submit to the Annual Meeting a list of nominations of Officers and Councillors to be voted upon at that meeting. The Council may constitute also, at any time, such other committees as it will deem expedient for the transaction of business.

e. An Auditor shall be elected annually by the Annual Meeting of Members.

3. Fees.

Fees shall be due and payable yearly to the Secretary-Treasurer, on the first of July, upon reception of a bill sent by the Secretary-Treasurer, as follows:

- Individual membership - two dollars.
- Institutional - five dollars.
- Individual life - fifty dollars.
- Honorary - no fee.
- Corresponding - 

4. Publications.

The Society will issue each year, Transactions, Newsletters, and/or Proceedings, as the Council may decide, as regular publications, one copy of each free to paid-up members. The Society may issue also from time to time Special Publications or Monographs priced as the Council decides. Past regular publications, if available, may be issued, one copy of each, to new members, or to old members not in default of fees, as the Council may decide, on payment of individual membership fee for publication period concerned. Such past special publications as may be available may be issued, one copy of each, to new members, or to old members not in default of fees, upon payment of price set and revised from time to time by the Council. Past available publications may be sold at a price which shall be placed upon the publications from time to time by the Council.
5. Amendments.

These By-Laws may be amended, abrogated, or new by-laws adopted, only in the manner specified for amendments to the Constitution.